



The Henry Cort Community College



KS3

Planning for Success

2024-2025

ASPIRE

ACHIEVEMENT * SUPPORT * PERSEVERANCE * INDIVIDUALITY * RESPECT * EXCELLENCE



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WELCOME

October 2024

Dear Parent/Carer

A very warm welcome to Meet the Tutor Evening. Your meeting tonight is more important this year than in any other. As a college we have made significant changes to our pastoral system for this academic year and consequently most students in Years 8 to 11 will have a new tutor. For our Year 7s this is also the first opportunity you will have to meet your child's tutor.

Your meeting tonight will embed the continuing partnership that we, as a college, have with home. This is supported by research that finds that parental engagement with education has a positive impact on student progress. The purpose of this evening is to build the relationship between you and the college so that we can all support our students to be as productive as possible and consistent in their work and with their attitude to learning.

As you are only with your tutor for a short amount of time, this Planning for Success Booklet provides useful information on the college, key dates, student expectations and curriculum maps for each year group to support your understanding of your child's learning journey this year.

Also included in your pack tonight are sources of information about many aspects of college life including examinations. We strongly recommend that you and your child read these to support the work we will do in college to ensure all students are clear of the expectations required in exam situations. This includes a leaflet on the use of AI which is an area of notable growth in education and we welcome your support in helping students understand how it can and can not be used to support their learning.

Tonight and beyond, I would like to ask you to work with us to ensure that we, together, maximise the potential of creating strong home-school relationships around students. I am confident this will have a positive impact on students' work habits as well as developing stronger relationships with you, helping us to work together to move forwards. Please do not hesitate to contact the college should you have any queries or need any further information.

Yours sincerely

Mr C Rice
Principal

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MEET THE TEAM



Mr Chris Rice
Principal



Mrs Kelly Kent
Vice-Principal



Mr Nick Carroll
Assistant Principal
Behaviour & Safeguarding



Dr Judith Evans
Assistant Principal
Attendance & Safeguarding



Miss Claire Gudgeon
Assistant Principal
Teaching & Learning



Mr Ben Parker
Assistant Principal
SENDCo & Student Support



Mr Rob Walker
Assistant Principal
Raising Standards Leader



Mrs Julie Coffin
College Business Manager



Mrs S Warner
Head of Year 7



Miss M Lane
Head of Year 8



Mrs S White
Head of Year 9



Ms J Nutt
Head of Year 10



Mr B Chilcott
Head of Year 11



Mrs C Johnson
Designated Safeguarding Lead



Mrs S Hills
Transition Manager



Mr M Lane
Deputy SENCo



Mrs J Colbourne
Senior First Aider / IHCP



Mrs C Plumridge
Behaviour Manager



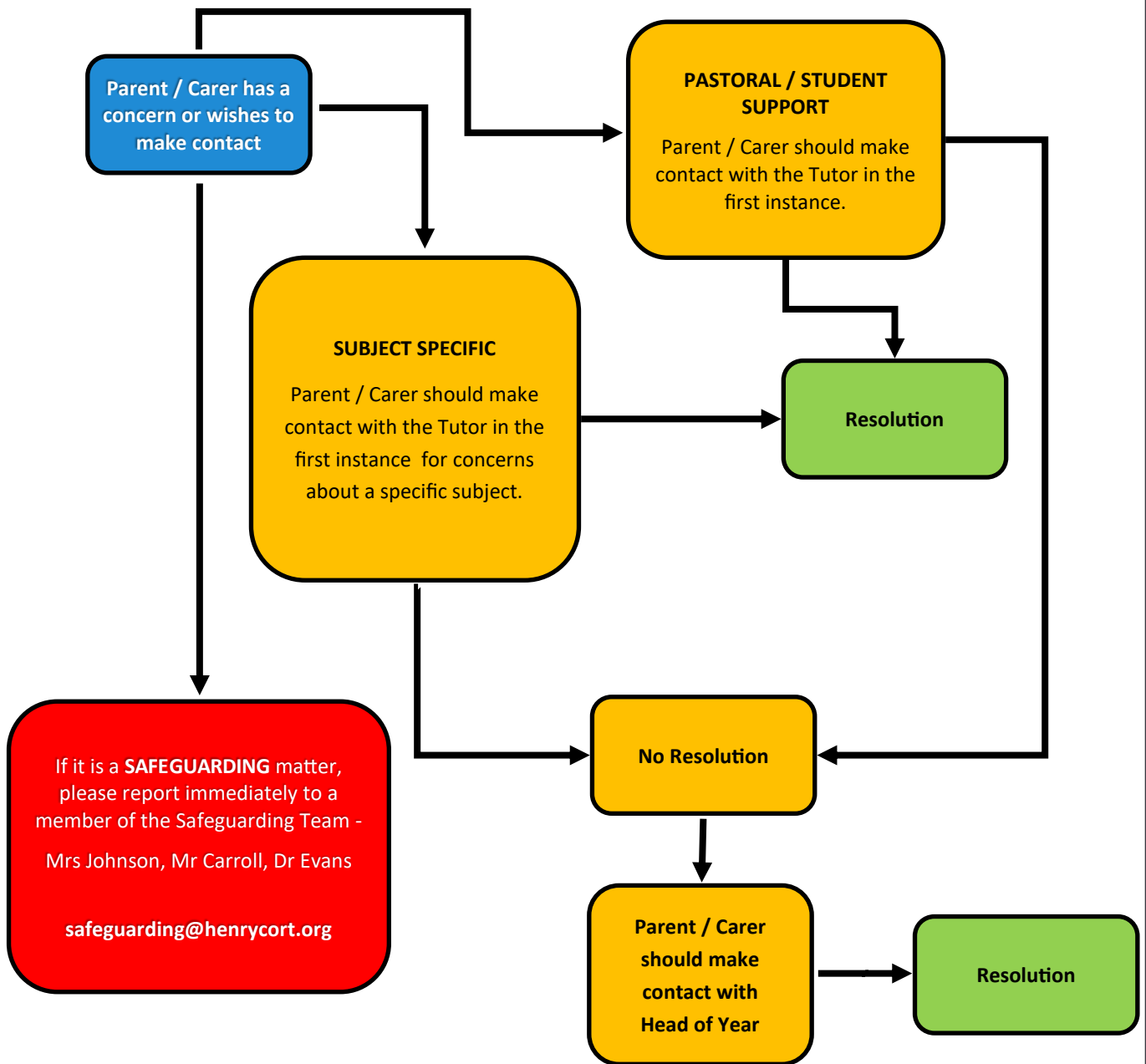
Mrs K Giles
Attendance Officer

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CONTACTING US



IT IS GOOD TO KEEP IN TOUCH!

Research shows parental engagement has a bigger influence on children's attainment than other social, economic and family background factors. Edulink keeps parents and carers informed of achievements, behaviour, detentions, attendance and homework in real time.

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IMPORTANT DATES



OCTOBER

Tuesday 22nd Oct
Meet the tutor evening
All years
28th Oct-1st Nov
Half Term - Return Week A

NOVEMBER

Friday 15th Nov
INSET day - College closed
18th - 29th Nov
Year 11 Pre-Public Exams

DECEMBER

Tuesday 3 Dec
Year 10 subject meetings
21 Dec - 5 Jan
Xmas holidays - Return B

JANUARY

Tuesday 14 Jan
Year 11 subject meetings
20th - 24th Jan
Year 9 Pre-Public Exams
Wednesday 29 Jan
Year 7 & 11 group photos
Friday 31st Jan
INSET day - College closed

FEBRUARY

10th - 28th Feb
Year 11 Final PPEs
17th-21st Feb
Half Term - Return Week B

MARCH

Tuesday 11 Mar
Year 9 subject meetings &
course choice briefing
24th Mar - 4th Apr
Year 10 Pre-Public Exams

APRIL

7th - 21st Apr
Easter - Return Week A
28th Apr- 6th May
Year 11 MFL speaking exams

MAY

Tuesday 6th May
Year 8 subject meetings
6th May - 27th June
GCSE exam window

JUNE

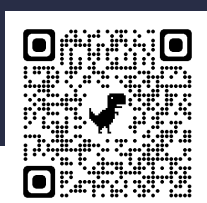
Tuesday 10th Jun
Year 7 subject meetings
23rd - 27th June
Year 9 Pre-Public Exams

JULY

30th Jun - 4th July
Year 10 work experience
21st & 22nd Jul
INSET day - College closed








AUGUST

23rd Jul - 31st Aug
Summer - College closed
Thursday 21st Aug
GCSE results day





COLLEGE EXPECTATIONS

-  Arrive to college and lessons on time and properly dressed
-  Have the right equipment for the lesson
-  Follow the seating plan set for your class, all instructions and the one way system
-  Use respectful and appropriate language
-  Treat everyone with respect
-  Listen attentively
-  Respect other students' right to learn

Behaviour expectations apply whilst students are travelling to and from college and when they can be identified as a Henry Cort student.

In accordance with the Department of Education guidance, **mobile phones are banned from being used** by students on the college site. If they are used at any time they will be confiscated and we may ask parents / carers to collect them.



- ◆ Mobile phones, earphones, smart watches and similar electronic devices should not be seen at ANY time.
- ◆ Not seen means not in pockets or blazers; they should be stored and turned off and in bags.
- ◆ Students are not permitted to use personal devices during the school day, including to check timetables and behaviours.
- ◆ Timetables are available via tutors and members of staff will aid you if you do not remember where you should be.
- ◆ If students need to contact a parent / carer or family member urgently, they should attend RTL or student reception for assistance. If they are unwell, they should attend the medical room and a call will be made home if necessary.
- ◆ If you need to contact a student, this can be done via school reception and a message will be sent to them.

Under no circumstances should students bring the following items onto the college site:

- ◆ **No items that distract learning**
- ◆ **Knives or weapons** (or anything that could potentially be used as a weapon or is a risk to the health and safety of students.)
- ◆ **Illegal drugs and paraphernalia**
- ◆ **Aerosols** – roll on deodorant is permissible but spray deodorant can affect others breathing.
- ◆ **Alcohol**
- ◆ **Vapes, tobacco, cigarette papers, filters, lighters, matches, e-cigarettes or any other smoking paraphernalia.** This college is a no smoking site.
- ◆ **Fizzy / energy drinks** (water bottles are permitted in lessons with water).

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COLLEGE UNIFORM

We understand that uniform cost matters, so we have two providers who offer uniform at differing costs, please look at both suppliers before purchasing. Skoolkit: <https://www.skoolkit.co.uk/school-uniform/59> OR MyClothing: <https://myclothing.com/collections/the-henry-cort-community-college-9313>. Parents/carers who are unable to purchase the correct uniform for their child due to financial difficulties should approach the college to seek advice and further guidance. The uniform policy is available to view on the website.

Required uniform:

- ◆ **Tie in house colour** *- tied and with length touching the waist band.
- ◆ **Blazer with Henry Cort logo** - always worn.
- ◆ **Long or short sleeved white shirt** - not a polo shirt but with collar for tie; must be worn tucked in.
- ◆ **Trousers, shorts or skirt** - formal black tailored trousers or formal black tailored shorts or black box pleat skirt sitting just above the knee or longer.
- ◆ **Socks** that are black, dark grey or white.
- ◆ **Tights** must be plain black or opaque (not patterned).
- ◆ **Plain outdoor coats** with no large logos (can be worn to and from college over blazers; denim coats and hoodies are not acceptable, and coats and hats must be removed inside college buildings).
- ◆ **Plain black outdoor shoes** that take polish with no visible logo (sensible heels only).
- ◆ **College bag** (This should be a rucksack or similar, not a handbag i.e. fits an A4 file).



- *Navy/Yellow - Triumph
- *Navy/Green - Invincible
- *Navy/Purple - Victorious
- *Navy/Red - Daring



Optional uniform - V neck jumper with Henry Cort logo (hoodies or cardigans are not acceptable at any time).

Required PE or dance uniform:

- ◆ **T- shirt with Henry Cort logo**
- ◆ **Shorts** -navy blue
- ◆ Sky blue football socks
- ◆ White or black sport socks
- ◆ **Trainers** with suitable support. No plimsolls or canvas fashion shoes



Optional PE or dance uniform - Navy blue PE leggings or training trousers with Henry Cort logo, as an alternative to shorts. Plain navy-blue or black joggers can be worn, but fashion leggings are not acceptable.

Jewellery - The college takes no responsibility for any lost items.

- ◆ 1 small plain stud or sleeper per ear (worn in the lobe)
- ◆ Watch
- ◆ No nose studs or nose rings
- ◆ No other facial or tongue piercings or additional ear/lobe piercings
- ◆ No rings or necklaces
- ◆ Jewellery must be removed for PE

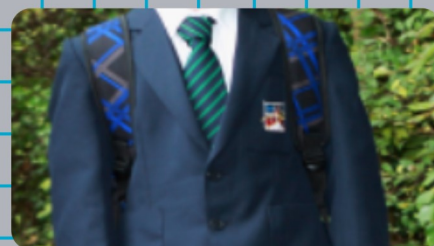
Make-up and hair:

- ◆ Discreet make up
- ◆ No excessive fake tan or false eyelashes
- ◆ Nails of a natural length and no nail varnish or acrylic nails
- ◆ Natural hair colours
- ◆ No extreme hairstyles, no streaks or obvious dying
- ◆ No extreme styles, grade 1 or shaved patterned hair⁸

PRE-LOVED UNIFORM



- DO YOU WANT TO HELP THE COLLEGE RAISE MONEY?
- ARE YOU INTO SUSTAINABILITY, PRE-LOVED UNIFORM DONATIONS WELCOMED.
- COULD YOU DO WITH SOME HELP FINANCING SCHOOL UNIFORM?



IF YOU WISH TO SWAP OR PURCHASE UNIFORM, PLEASE CONTACT MRS HILLS OR VISIT OUR SHOP AT PARENT'S EVENINGS & OTHER EVENTS.

BLAZERS - £5.00
JUMPERS & PE ITEMS - £1
CASH ONLY



EQUIPMENT



EQUIPMENT ESSENTIALS for EVERY LESSON:

- | | |
|---|---|
| <input checked="" type="checkbox"/> 2 black pens | <input checked="" type="checkbox"/> 2 purple pens |
| <input checked="" type="checkbox"/> 2 pencils | <input checked="" type="checkbox"/> 1 30cm ruler |
| <input checked="" type="checkbox"/> 1 eraser | <input checked="" type="checkbox"/> 1 pencil sharpener |
| <input checked="" type="checkbox"/> 1 pink highlighter | <input checked="" type="checkbox"/> 1 green highlighter |
| <input checked="" type="checkbox"/> 1 glue stick | <input checked="" type="checkbox"/> 1 compass |
| <input checked="" type="checkbox"/> 1 protractor | <input checked="" type="checkbox"/> 1 clear pencil case |
| <input checked="" type="checkbox"/> 1 Casio fx-83GT X scientific calculator | |

All items are available to purchase from school via Scopay and can be collected from student reception



Price List
 Full pencil case
 £4.85
 Casio Scientific Calculator
 £10.00

We have a selection of lost property waiting to be claimed in the canteen.





REVISION SUPPORT

Nobody finds revision easy, but revision is an essential of exam preparation. The reality is the more you plan and prepare yourself through revision, the better your chances of reaching your full potential. Just like a sportsman/ woman preparing to perform in a sporting event you wouldn't leave it until the last week to train. You would plan to spend an appropriate amount of time training in advance. When you are revising to perform in an exam or assessment you also have to plan your time to train your brain to reach it's potential.

There are lots of different ways to train your brain but at Henry Cort we think it is important to follow three processes in your revision:



What does this look like?

What am I doing?	For how long?	What could this look like?	What to avoid
<p>INPUT focusing on activities that help to input either subject content and/or skill in our working memory.</p>	20 minutes	<ul style="list-style-type: none"> • Create a mind map for a topic • Create a knowledge organiser for a topic • Create flashcards • Read a text and summarising in bullet points • Draw and annotate diagrams • Use a revision YouTube clip to create structured notes on a topic 	<p>Just reading the revision guide.</p> <p>Copying work from your book/ the textbook.</p> <p>Doing too much; keep it to bite size chunks.</p>
<p>STORE Taking time to stop inputting, to allow a break to think.</p>	5 minutes	<ul style="list-style-type: none"> • Hydrate • Stay in your revision space • Recognise that your input activities have stopped • Think through your new content/ skill 	<p>Using your phone– do not be tempted to look at it, it will distract you!</p>
<p>RETRIEVE Applying the content and/ or skill to retrieve what you have learnt.</p>	15 minutes	<ul style="list-style-type: none"> • Complete an exam question from previous papers • Complete an online quiz • Complete a task in the revision book/ workbook • Try to recreate your mind map/ knowledge organizer from memory • Explain what you have learnt to someone at home • Write a detailed summary • Record yourself talking about what you have learnt (you could use it to recap at a later date!) 	<p>Copying/ re-reading / using any notes from the input stage whilst completing these retrieval tasks.</p>

And finally ... your brain prefers variety, so to be effective in your revision try to use a range of input and retrieval tasks and don't forget the retrieval stage is the most important stage to check you have actually learnt it. Good luck!








HOMWORK SUPPORT

All homework is set for students using Edulink: <https://www.edulinkone.com>

The library is open after school on Tuesday and Thursday for study support sessions. This is useful for students who may struggle with homework for whatever reason. To facilitate this, the college have invested in an additional late bus service to operate from 16:05 for students who are entitled to a bus pass.

5 TIPS TO ENCOURAGE GOOD HOMEWORK HABITS

Use your after-school time well and ease stress with these tips for establishing good homework habits.

- 1** **Create a schedule and do homework at the same time** every day. Attaching it to an existing habit can help create consistency (e.g. having a snack and then doing homework). 
- 2** **Provide a space for your child to do their homework** that has the supplies they'll need. This can be anything from a desk in their room to a spot in the kitchen. 
- 3** **Put screens and distractions away**—consider them a reward for when homework is finished. 
- 4** **Develop an order to create a routine.** If your child needs motivation, start with their favorite subject. If they're naturally driven to complete homework, start with the hardest assignment. 
- 5** **Communicate with your child's teacher**—research shows that open communication about homework improves academic performance. 

We also invest in online learning platforms. Each is tailored to support students to grasp and practise knowledge and skills.

GCSE Pod PE - <https://www.gcsepod.com/parent-resources/>

Sparx Maths - <https://sparxmaths.com/parents/>

Sparx Reader - <https://sparxreader.com/parents/>



What is AI?



- AI stands for artificial intelligence and using it is like having a computer that thinks
- AI tools like ChatGPT or Snapchat My AI can write text, make art and create music by learning from data from the internet, but watch out – they can also make things up and be biased



How can AI be misused in assessments?

AI misuse is when you take something made using AI and say it's your own work.

THIS IS CHEATING!



How do I make sure I don't misuse AI?



Know the rules

- You're **not allowed** to use AI tools when you're in an exam
- Your teachers will tell you if you're allowed to use AI tools when doing your coursework – the rules will depend on your qualification
- Even if you're allowed to use AI tools, you can't get marks for content just produced by AI – your marks come from showing your own understanding and producing your own work

Reference reference reference!

If you're allowed to use AI tools, you must reference them clearly

- Name the AI tool you used
- Add the date you generated the content
- Explain how you used it
- Save a screenshot of the questions you asked and the answers you got

Declare it's all your own work

When you hand in your assessment, you have to sign a declaration. Anything without a reference must be all your own work. If you've used an AI tool, don't sign the declaration until you're sure you've added all the references



What happens if I misuse AI?

If you've misused AI, you could lose your marks for the assessment – you could even be disqualified from the subject.

DON'T RISK IT!



REMEMBER
Misusing AI is cheating!

Know the rules
Talk to your teachers
Reference clearly



PERSONAL DEVELOPMENT

At Henry Cort SMSC, citizenship and Personal Development Learning (PDL) are delivered by specialist teams as part of a rolling weekly programme. Staff are grouped into teams who become specialists in one of the six areas below and deliver age appropriate lessons for each year group throughout the academic year. These strands cover requirements of the SMSC; PDL and Citizenship guidelines and are mapped on the PDL guidelines and incorporate the following areas:

Relationships and Sex Education (RSE)

Relationship and sex education (including choices, contraception, conception and STIs); relationship with self and others; healthy friendships and relationships; healthy relationships (boyfriend and girlfriend), domestic violence; parenting; marriage / living together.



Enterprise and Finance

Fair trade and ethical shopping; running a business; spending and saving; consumer rights and responsibilities; debt, insurance, risk taking and personal life choices.



Respect

Cyber safety; stranger danger; bullying; drugs; alcohol stereotypes and diversity; discrimination; human rights and celebrating human rights; role the media plays in how we view ourselves and others; control and freedom of the press; sexting.



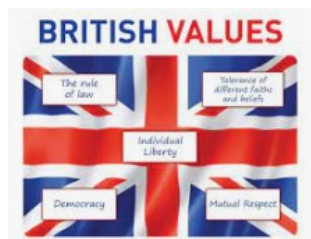
Careers and personal development

Managing transitions; stereotypes and diversity; enjoying a healthy and active lifestyle; careers, leaving home, work experience, future options; preparing for adult life; body image; health and safety awareness; prioritising; health and safety.



Democracy and British Values

Elections and political issues; the role of local councils; political parties and their manifestos; Britain's place in the world; the European Community; crime and punishment; the police and the law; diversity in the UK; anti-social behaviour; human rights and celebrating human rights.



Health and wellbeing

Developing a healthy balanced approach to life, studies and college. Building resilience and dealing with stressful situations and adversity. Physical health, mental health, and growth mind-set.



- ◆ Mindfulness and emotional and social well being
- ◆ Revision, exam preparation and goal setting
- ◆ Critical thinking, reasoning, problem solving and teamwork

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STUDENT SUPPORT

Your child's wellbeing is really important. It is also important to remember that it is natural for us all to have good days and bad days, ups and downs. However, if you feel a pattern is forming there are things you could do to help your child.

- ◆ Encourage your child to complete their daily wellbeing check in tutor time honestly.
- ◆ Speak to your child's tutor or the student support team.
- ◆ Help your child by making sure they are following these ways to wellbeing.



TALK & LISTEN, BE THERE, FEEL CONNECTED	DO WHAT YOU CAN, ENJOY WHAT YOU DO, MOVE YOUR MOOD	REMEMBER THE SIMPLE THINGS THAT GIVE YOU JOY	EMBRACE NEW EXPERIENCES, SEE OPPORTUNITIES, SURPRISE YOURSELF	Your time, your words, your presence	EAT WELL, KEEP AGILE, LOVE YOURSELF

For help outside of college, these services are available:

www.kooth.com A free safe, anonymous place for young people to find online support and counselling.	www.samaritans.org Whatever you are facing, a Samaritan will face it with you. They are available, day or night, for anyone who's struggling to cope, who needs someone to listen without judgement or pressure.	www.themix.org.uk The Mix is a UK based charity that provides free, confidential support for young people under 25 via online, social and mobile.	07507 332160 https://chathealth.nhs.uk Confidential help and advice! It is safe and easy for you to speak to a qualified health professional. Just send a message, you do not have to give your name. It only takes one message to start making a difference. You will get confidential advice from trained health staff.
www.youngminds.org.uk If you are struggling with your feelings, you are not alone. We have loads of practical tips and advice from young people just like you, as well as information on getting the support you need.	www.anxietyuk.org.uk Helpline and text support service for anyone affected by anxiety.	www.NSPCC.org.uk Childline counsellors are there for young people every day of the year. Whatever issue young people are going through, no matter how big or small, our counsellors are here to listen and help. As well as online 1-2-1 counselling, children and young people can also speak to Childline counsellors by sending an email from their Locker or by calling 0800 1111.	www.annafreud.org Confidential help and advice! It is safe and easy for you to speak to a qualified health professional. Just send a message, you do not have to give your name. It only takes one message to start making a difference. You will get confidential advice from trained health staff in your area.

PLAN YOUR CAREER THE RIGHT WAY.

Come along to our careers fayre in the Sports Hall

**ST VINCENT COLLEGE
SOUTH HAMPSHIRE COLLEGE GROUP
PETER SYMONDS COLLEGE
ITCHEN SIXTH FORM COLLEGE
UTC PORTSMOUTH
SPARSHOLT COLLEGE
BARTON PEVERIL**

**MARITIME, CONSTRUCTION, EDUCATION, EARLY YEARS
AIR TRAFFIC CONTROL, INSURANCE, HOSPITALITY, IT**

**22 OCTOBER 2024
3:30PM TO 7:00PM**

This event enables students to familiarise themselves with over 25 amazing colleges and companies in various fields of study.

Would you like to support us with raising additional funds so that our children can have those little extras?

How can you support?
Donate tombola/raffle prizes
Attend our events
Spread the word about us
And the best thing you can do is
JOIN US!
sac@henrycort.org

So far this year we have supported:

- ✓ Duke of Edinburgh
- ✓ Reflex testing kits for PE
- ✓ Photo booths for the prom
- ✓ Young Carers Club Equipment

Events we usually run:

- Stalls at our Firework event, including a tombola
- Christmas/Halloween Disco for year 7 and 8
- Quiz nights

But we need more ideas!

FOHC Friends of Henry Cort



THE HENRY CORT COMMUNITY COLLEGE

GOVERNORS NEEDED

POSITIONS

- ✓ PARENT GOVERNORS X2
- ✓ CO-OPTED GOVERNOR

We are looking for 3 individuals with committent and a willingness to underake duties associated with the role of governance to join our team.

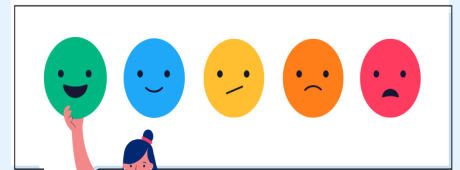
For an informal chat, in person or by phone, please contact co-chairs; Tina Woodcock t.woodcock@henrycort.org or Mark Badger m.badger@henrycort.org to arrange this.



Visit our website
WWW.HENRY-CORT.HANTS.SCH.UK



YOUR OPINION MATTERS!



SCAN ME

Post-event feedback survey

