



# The Henry Cort Community College

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Our ref: CDC/YVS

14 December 2021

Dear Parents/Carers

## **Year 10 Subject Consultation Meetings**

We would like to invite you to meet with your child's subject teachers to discuss their educational progress. We will be offering 5-minute video appointments **between Tuesday 11 and Thursday 13 January 2022**, subject to staff availability. It is important that your child attends the meetings with you if possible so that they can be part of the discussion.

Teachers will be managing their appointments over 3 evenings. They will start at **3:30pm and finish at 7.00pm** and will be scheduled at 6 minute intervals to include a minute break between appointments.

To help the proceedings flow smoothly, we will be operating an appointment system. Our [online booking system](#) will be available from **9:00am, Friday 17 December 2021**. If you have not previously used this system, a help sheet is available to download on the [parent events page](#) on our website. If you have any issues accessing the parent booking system, please do not hesitate to contact us immediately.

If any teachers are unavailable on a day or time that is convenient for you, or if you wish to have a fuller discussion about your child, please arrange another appointment with the appropriate member of staff by telephoning or emailing the college.

**Attending appointments via video call** - There is nothing to download or install - simply log in to the parent evening booking system prior to the start of your first appointment. Details on how to attend your appointment can be found at <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

We look forward to meeting with you virtually very soon.

Yours sincerely

Ms C Cabbage  
Principal

PRINCIPAL: Ms C Cabbage BSc (Hons), Dip Ed, MBA, CMgr FCMl

SENIOR LEADERSHIP: Mr T Mitchell BSc (Hons), MSc, Mr B Parker BA (Hons), Ms L Ferrier BA (Hons), Miss C Gudgeon BA (Hons) Mrs K Cook BA (Hons), ADSBM

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