



The Henry Cort Community College

Hillson Drive, Fareham, Hampshire PO15 6PH

Telephone: 01329 843127 Facsimile: 01329 846755

Email: enquiries@henrycort.org

www.henry-cort.hants.sch.uk

Our ref: MKG/LCD

13 November 2019

Dear Parent/Carer

Cyber Ambassadors

We are pleased to be able to offer <studentname> the opportunity to be a Cyber Ambassador, which involves taking part in a peer-led scheme being run by the Police and Crime Commissioner. The project focuses on helping young people stay safe while online and learn how to act should things go wrong.

Under the project, the Cyber Ambassador Coordinator from the Office for the Police and Crime Commissioner will train a small number of students to be Cyber Ambassadors. This entails the selected students being trained on promoting digital civility, how to disconnect from digital activity and building a digital resilience. The Cyber Ambassadors will then share their knowledge with their peers in college and their parents.

Please complete our [Parent Consent Form](#) to advise us whether you are happy for them to take part in this scheme and attend the training. The training will take place in college on **Friday 29 November 2019**.

Please also complete the attached photography and video film consent form from the Police and Crime Commissioner. Photographs and/or video will potentially be used in the Police and Crime Commissioner for Hampshire's marketing materials and on the website and social media. In order for this to be the case, they need to receive appropriate consent from any person represented in the images.

If you have any questions please do not hesitate to contact me.

Yours sincerely

Mrs M Gunn
Business and Community Manager

PRINCIPAL: Ms C Cabbage BSc (Hons), Dip Ed

SENIOR LEADERSHIP: Mrs L Turvey LLB (Hons), MA, Mr T Mitchell BSc (Hons), MSc, Mr B Parker BA (Hons),

Ms L Ferrier BA (Hons), Mrs M Gunn ADSBM

ASPIRE

ACHIEVEMENT * SUPPORT * PERSEVERANCE * INDIVIDUALITY * RESPECT * EXCELLENCE

Follow us:   

PHOTOGRAPHY AND VIDEO FILM CONSENT FORM

This form **must** be completed before photography and/or video filming takes place. We cannot publish any images unless the form has been signed. Please read the guidelines overleaf before completion.

Photographs and/or video will potentially be used in the Police and Crime Commissioner for Hampshire's marketing materials and on the website and social media. In order for this to be the case, we need to receive appropriate consent from any person represented in the images.

WHY DO WE NEED IMAGES? We need to take photographs and video film to help promote our work. As such we are asking you, your child and/or the person in your care to appear in publicity materials to help raise awareness of our services, events and campaigns. The image of you, your child and/or the person in your care will help us continue to provide services for the residents of Hampshire, the Isle of Wight, Portsmouth and Southampton.

HOW ARE IMAGES USED? We use images in a range of marketing materials and media applications to promote the office of the Police and Crime Commissioner for Hampshire as a whole and/or to illustrate particular areas of our work. This includes printed and Internet publications; advertisements; audio-visual and electronic materials; display materials; and media work on broadcast, print and social media and any other media which the office of the Police and Crime Commissioner for Hampshire deems appropriate throughout the world.

HOW LONG DOES CONSENT LAST? Your consent is for up to six years (the current term of office, plus two years). However you reserve the rights to change or withdraw your consent at any time by notifying the office of the Police and Crime Commissioner for Hampshire in writing – see over for details on how to do this. Nonetheless we are unable to withdraw images already published. In certain circumstances, the Police and Crime Commissioner can use images without consent, where it is in the public interest to do so.

Your consent:

Date: 29/11/2019 Event: Cyber Ambassador Training

I consent to me/the children/people in my care (please delete as appropriate) being photographed/filmed at the above event?

- Yes
 No

If you have ticked yes, please provide a brief description of your appearance:

If you have ticked yes, please tick as applicable: I consent to these images being used by the OPCC

- In printed marketing material
 On the website
 On the OPCC's social media channels

Please tick as applicable: I consent to my name/the names of the children/people in my care to be used alongside the images

- In printed marketing material
 On the website
 On the OPCC's social media channels

Your details:

First name		Last name	
Address			
			Postcode
Telephone		Email	
Signature <i>(insert your name if emailed)</i>			Date <i>(dd/mm/yyyy)</i>

Details of the children/persons in your care *(to be completed by the consenting parent or legal guardian of the subject)*

First name		Last name	
------------	--	-----------	--

Just to let you know that we will hold the information you give us securely. We will not share your information with other companies outside the office of the Police and Crime Commissioner for Hampshire without your permission. We would like to keep in touch with you to let you know about the vital work we do in the Hampshire Constabulary policing area. You can tell us anytime if you no longer want us to keep in touch with you.

- Please tick the box if you wish subscribe to news updates.
- Please tick the box if you wish be consulted and/or take part in surveys relating to policing and the PCC.

SUBMISSION GUIDELINES: Completion of this form is required before photography and/or video filming takes place. Submit this form to opcc.comms@hampshire.pnn.police.uk or hand to a member of the office of the Police and Crime Commissioner for Hampshire staff.

POLICY STATEMENT: It is the office of the Police and Crime Commissioner for Hampshire's policy where we are planning to use photographic and video images for materials in the public domain that consent must be obtained from the appropriate person as set out in the Photography and Video Film Consent Form.

PURPOSE: The purpose of the consent form is to provide information to the person giving consent so that he/she can make an informed decision and to be clear about which areas of work his/her consent applies to. This form **must** be completed by the subject in the photography and/or video film, parent or legal guardian of the participant (below 18) before photography and/or video filming takes place.

WHO CAN GIVE CONSENT? It is good practice to involve children, young people and adults in the consent process of their images. Under the following circumstances, consent of the person in the image (hereinafter, the subject) is required:

Age of subjects	Consenting parties	Remarks
18 and above	Subjects themselves	Subjects with sufficient understanding of the consent process and its implication
Below 18	Parent or legal guardian of subjects	Inform subjects how their images may be used and be responsive to their feelings and respect their wishes

IMAGES WHERE THE SUBJECT'S FACE CANNOT BE SEEN OR IS OBSCURED: Written consent is still required, as it is likely that the subject is recognisable by his/her family and friends.

WHO KEEPS THE FORMS AND IMAGES? All images are stored in our photo library by the Communications and Engagement team of the office of the Police and Crime Commissioner for Hampshire for such period as it deems fit and moved into the image archive for posterity once they are no longer appropriate.

WHAT IF I WANT TO WITHDRAW MY CONSENT? Contact opcc.dataprotection@hampshire.pnn.police.uk or write to the Data Protection Officer, 2nd floor, St George's Chambers, St George's Street, Winchester SO23 8AJ and include your information and details (including date) of the photos or video you believe we hold of you.